



# AICHO

American Indian Community  
Housing Organization

AICHO's vision is to strengthen our communities by centering indigenous values in all aspects of our work. AICHO is expanding its staff and seeking Shelter Advocates for the Dabinoo'Igan Domestic Violence Shelter. The role of the Shelter Advocate would be to commit to providing culturally specific advocacy services at Dabinoo'Igan Shelter. This position would report directly to the Dabinoo'Igan Shelter and Services Director.

## **Part time Saturday and Sunday 12am-8am**

**Salary:** \$20.00

**Status:** Part-time 16-20 hours weekly

**Benefits:** No

### **Position duties include:**

- Advocate for clients/residents experiencing domestic and/or sexual violence
- Answer crisis calls and provide services or referrals as needed
- Work collaboratively with shelter staff, and other AICHO programs/departments
- Always maintain professionalism and confidentiality
- Maintain accurate case notes, report writing, referrals, filing and data collection
- Participate in trainings, meetings and collaborations as directed by supervisor
- Assist clients in the shelter as needed
- Maintain house status and security during the overnight position
- Maintain daily cleaning duties to ensure safety and sanitation standards
- Manage conflict and/or crisis as they arise as needed
- Ability to lift up to 50 pounds and bending is required

### **Qualifications:**

- Knowledge of American Indian Culture, specifically Ojibwe culture and traditions
- Knowledge and understanding of issues that affect Native American Individuals and families
- Possess a clear understanding about the dynamics of domestic violence, sexual assault, and sex trafficking of Native American people
- Experience working with victims of domestic violence, sexual assault, and/or trafficking
- Understand the barriers of chemical dependency, mental illness, homelessness, and PTSD
- Knowledge of tribal and local resources, referrals, and services in the community
- Working knowledge of computer, office equipment and Microsoft programs
- Training and/or experience with work using a trauma informed response/victim centered approach
- Education or equivalent experience relevant to position
- Ability to work independently and within team (s)



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The successful candidate will also participate in holding the cultural values and mission of the organization, represent AICHO in a positive and professional manner in the community, be willing to work a flexible schedule, and assume other duties as assigned by the Director of Shelter and Services.

The American Indian Community Housing Organization (AICHO) has a mission to honor the resiliency of indigenous people by strengthening communities and centering indigenous values in all aspects of our work. AICHO is an Equal Opportunity Employer.